

Texas Education Agency Standard Application System (SAS)

2018–2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED TEXAS EDUCATION AGENCY 2018 FEB -5 PM 2:40 DOCUMENT CONTROL CENTER GRANTS ADMINISTRATION </div>
Application deadline:	5:00 p.m. Central Time, February 6, 2018	
Submittal information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information				
Organization name	County-District #		Amendment #	
Pilot Point ISD	061-903			
Vendor ID #	ESC Region #			
75-6002240	11			
Mailing address		City	State	ZIP Code
829 S. Harrison		Pilot Point	TX	76258
Primary Contact				
First name	M.I.	Last name	Title	
Jami	Y	Woychesin	Director of Technology	
Telephone #	Email address		FAX #	
940-686-8740 x289	jwoychesin@pilotpointisd.com		940-686-8705	
Secondary Contact				
First name	M.I.	Last name	Title	
Nikki		Hamblin	Chief Financial Officer	
Telephone #	Email address		FAX #	
940-686-8700 x104	nhamblin@pilotpointisd.com		940-686-8705	
Part 2: Certification and Incorporation				

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Dan	R	Gist	Superintendent
Telephone #	Email address		FAX #
940-686-8700	dgist@pilotpointisd.com		940-686-8705
Signature (blue ink preferred)		Date signed	



02/02/2018

Only the legally responsible party may sign this application.

Schedule #1—General Information

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, **the application will be disqualified.**

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On this date:

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By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #4—Request for Amendment

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost (%):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Pilot Point High School
 Pilot Point Middle School
 Pilot Point Intermediate School
 Pilot Point Elementary School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Pilot Point Independent School District has established goals and objectives in the District Improvement Plan to continue increasing student achievement in all subject areas through the integration of one-to-one student electronic devices to access and use electronic instructional materials to include online tutorials, collaborative and independent project-based instruction, personalize learning, and afford students to learn in a "real-world" setting seeking answers to a global problem. Pilot Point ISD is seeking funds for mobile hotspots and service, student laptops, and computer lab equipment (computers and interactive projectors).

2018-2019 will mark the third year of the Linked to Learning (L2L) program at Pilot Point ISD. As computers are frequently used, damaged, or lost, the district is seeing a need to purchase more computers for student use in the L2L program. In addition to student laptop computers (mobile devices), student computer lab equipment is in need of replacement. Many of these computers are ten years or older placing them beyond the suggested life cycle for technology equipment used in an educational environment.

300 more student laptops need to be purchased for grades 5-12. Student computer labs need replacing equaling 250 stationary towers for all four campuses. As our student population is over 54% economically disadvantaged, many do not have wireless internet service at home. This poses a problem because one of our objectives to our Linked to Learning program is not simply providing a wireless device (laptop) for students to use in class but to also expand the walls of learning beyond the classroom.

Our teachers have integrated daily lessons through the use of two LMS services; Canvas and Google Classroom. Students work independently and collaboratively on project based assignments promoting problem solving and independent thinking. Our district is seeking funding to enhance and expand the Linked to Learning program by purchasing laptop computers for students in addition to mobile hotspots to lend to students without internet access outside of school.

Processes, handbooks and forms have been created for students to borrow LEA equipment. Processes include parent and student training on appropriate use of technology, care, insurance protection, privacy, safety and legal propriety. Parents and students sign an Acceptable Use Policy, as well as, equipment usage agreement.

Pilot Point Independent School District seeks funds to update and enhance its Technology Program by purchasing new equipment to afford our students the opportunity to learn skills that better prepare them for the 21st Century workforce. New computer lab equipment, student laptops for each student, and mobile hotspots with service would greatly increase our students opportunities to learn those skills.

The Technology Lending Grant will be utilized to support the adoption of TEKS aligned electronic forms of instructional pedagogy for students next school year and support the program for subsequent years.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 061-903			Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section, 32.301					
Grant period: May 1, 2018, to August 31, 2019			Fund code: 410		
Budget Summary					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$53,920.00	\$0	\$53,920.00
Schedule #9	Supplies and Materials (6300)	6300	\$0	\$0	\$
Schedule #10	Other Operating Costs (6400)	6400	\$0	\$0	\$
Schedule #11	Capital Outlay (6600)	6600	\$73,824.00	\$0	\$73,824.00
Total direct costs:			\$127,744	\$0	\$127,744
Percentage% indirect costs (see note):			N/A	\$0	\$0
Grand total of budgeted costs (add all entries in each column):			\$127,744.00	\$0	\$127,744.00
Administrative Cost Calculation					
Enter the total grant amount requested:					\$127,744.00
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:					\$19,161.60

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Professional and Contracted Services

#	Description of Service and Purpose	Grant Amount Budgeted
1	Multi-year (2 years) insurance for technology devices (1000 student laptops)	\$42,520.00
2	T-Mobile HotSpot Annual Service (70 devices)	\$11,400.00
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$53,920.00
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$0
(Sum of lines a and b) Grand total		\$53,920.00

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 061-903		Amendment number (for amendments only):
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$
Grand total:		\$

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 061-903		Amendment number (for amendments only):
Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$
Grand total:		\$

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #11—Capital Outlay (6600)

County-District Number or Vendor ID: 061-903

Amendment number (for amendments only):

#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1	Acer TraveMate B117 11.6" Laptops	300	246.08	\$73,824
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$73,824.00

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	791	54.2%	6.8% Homeless
Limited English proficient (LEP)	355	24.3%	56.9% ESL 42.% BIL
Disciplinary placements		1.3%	53.8% Economically disadvantaged
Attendance rate	NA	95.8%	n/a
Annual dropout rate (Gr 9-12)	NA	0%	n/a

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type: ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

Students

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
69	102	101	90	112	107	97	111	116	114	131	108	124	77	1459

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Schedule #13—Needs Assessment

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each school in Pilot Point ISD carries out a Needs Assessment annually. The information from that assessment is then used to formulate the Campus Improvement Plan. Each plan is written with the unique characteristics and needs of the individual school in mind. These two documents, as well as, student data collected from benchmarks and anecdotal data, are used as a guiding force for decisions concerning budget, programs, and staffing. Meetings are held to discuss the progress of the activities and make adjustments as needed.

District leadership encourages building level personnel to promote parent and community support and to inform the public of the campus goals and accomplishments. The District Improvement Committee evaluates needs assessments in a more global nature. In addition, each building principal, district superintendent, assistant superintendent, director of instructional services, chief financial officer, and director of federal programs & student services meet bi-weekly in the capacity of a "lead team" to determine campus needs in order to attain the goal of academic excellence for all students. Data from the Texas Accountability System and Texas Academic Performance Report (TAPR) is also used to formulate specific areas that need intervention strategies that may not be common in all schools within Pilot Point ISD.

In the 2017 Accountability Summary, PPISD was awarded a Gold Star Distinction in Postsecondary Readiness. This is the second year that PPISD was awarded this high distinction from TEA. In the Performance Index Summary Student Achievement Index Score was 76, Student progress Index score was 41, Closing Performance Gaps Index Score was 40 and Postsecondary Readiness Index Score was 86. All scores fell above the target score. Programs for ELL, Accelerated Instruction, and Special Needs are in place within PPISD.

PPISD has shown great growth in academics over the past two years. However, with the new programs that have been placed into action such as ELL assistance, Community ELL Outreach, Linked 2 Learning, Tutorial Bootcamps, and STEP programs, PPISD seeks to achieve student academic retention and growth by affording all students, regardless of economic status, the opportunity to learn in an environment that promotes independent thinking, problem solving, and cooperative learning mirroring those skills needed in the 21st Century work environment. Upgrading our computer labs in order to support current software needed to offer trending technology courses and funding our L2L program to sustain each student a computer is predicted to allow Pilot Point ISD to continue to thrive as a learning community.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Increase the number of students with 21 st Century workforce skills making them competitive within the job market upon graduation.	Teachers and students will be able to readily use creative thinking and innovated processes to construct knowledge, generate new ideas, and create products synchronously and asynchronously. This will be done by utilizing tools such as LMS systems, social media outlets, and creative project-based learning.
2.	Extended learning opportunities via technology access is limited or non-existent in the homes of our economically disadvantaged students.	The hotspot lending program will afford students to access the Internet at home. Differentiated activities can be uploaded into an LMS allowing students to work outside of the school walls and give them the opportunity to seek answers to problems and connect with other learners outside of their school walls.
3.	Increase the number of students graduating college ready by the SY 18-19.	Expand the opportunities for teachers to personalize student learning by assigning specific online assignments or tutorials. Teachers will be able to relay immediate feedback allowing students to teachers and students will be able to readily use creative thinking and innovative process to construct knowledge, generate new ideas, and create products in all courses.
4.	Increase the number of students passing STAAR without the need of remediation and retake.	Expand the opportunities for teachers to personalize student learning by assigning specific online tutorials or employing programs presently owned by PPISD to include Read 180, iStation, and Think Thru Math. Application based online tutorials in addition to teacher created tutorials designed to meet specific needs of their students are implemented into their curriculum.
5.	Increase integration of technology in core curriculum classes.	Students will produce projects showcasing 21 st Century Skills integrating STEM and STEAM projections in their instruction with the added assistance of technology devices. Multimedia projects, collaborative research, digital modeling, and collaborative learning in 3D spaces are examples of such learning that takes place with the PPIS L2L program.

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Schedule #14—Management Plan

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Technology & Instructional Technology	Jami Woychesin, Director of Technology & Instructional Technology, PPISD (2015-Present) B.S. Education Oklahoma State University, M.S. TCOM Engineering University of Oklahoma, PhD Learning Technologies University of North Texas. Certifications: Generalist Grades 4-8, Tech Apps Grades 8-12.
2.	Executive Director of Instructional Services	Tammy Morgan, Executive Director of Instructional Services, PPISD (2002-Present) B.A. Interdisciplinary Studies, M.S. Educational Leadership. Certifications: Principal Grades EC-12, Special Education Grades PK-12, Elementary Self Contained Grades 1-8.
3.	Director of Federal Programs & Student Services	Barbara Ettredge, Director of Federal Programs & Student Services, PPISD (1985-Present) B.A. Home Economics, M.S. Education Guidance and Counseling. Certifications: Counselor Grade PK-12, Secondary Mathematics Grades 6-12, Vocational Home Economics Grades 6-12
4.	District Assistant Superintendent	Arturo Urquidi, Assistant Superintendent, PPISD (2016-Present) B.S. Business Administration, M.S. Crosscultural Teaching/Administration. Certifications: Principal Grades EC-12, Superintendent Grades EC-12.
5.	District Network Administrator	Todd Olson, District Network Administrator, PPISD (2000-Current)

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Increase number of students that are competitive in 21 st Century jobforce upon graduation.	1. Project based lessons to reinforce global learning	08/20/2018	05/31/2019
		2. Increased self-efficacy during instruction.	08/20/2018	05/31/2019
		3. Increased technology device driven lessons.	08/20/2018	05/31/2019
		4. Increased collaborative learning opportunities.	08/20/2018	05/31/2019
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Learning with technology access for economically disadvantaged students.	1. Training teachers on the use technology devices.	08/20/2018	05/31/2019
		2. Educational interactive websites are identified.	08/20/2018	05/31/2019
		3. Training students on the use technology devices.	08/20/2018	05/31/2019
		4. Increase use of laptops at home.	08/20/2018	05/31/2019
		5. Students are issued a laptop.	08/20/2018	05/31/2019
3.	Teachers design & deliver student-centered, inquiry-based activities.	1. Provide ongoing training on technology integration	08/20/2018	05/31/2019
		2. Support and monitor for inclusion of blended learning opportunities.	08/20/2018	05/31/2019
		3. Ongoing technology campus based trainings.	08/20/2018	05/31/2019
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Check in equipment and evaluate effectiveness of grant.	1. Conduct walk-throughs and adjust.	08/20/2018	05/31/2019
		2. Hold committee meetings and adjust.	08/20/2018	05/31/2019
		3. Complete surveys by teachers on effectiveness in the classroom.	04/01/2019	04/30/2019
		4. Complete quarterly inventory checks.	08/20/2018	05/31/2019
		5. Check in inventory at year end.	05/01/2019	05/07/2019
5.	Increase	1. Teacher technology integration training.	08/20/2018	05/31/2019

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district uses a systematic assessment and ongoing process of collecting, interpreting and acting on information relating to set goals and outcomes developed to support curriculum initiatives. During data mining and analyses, committee members remain mindful of what the district has set forth to accomplish and evaluates the successes and areas in need of improvement.

Pilot Point ISD will establish a committee outside of the regular technology campus designee committee that includes stakeholders such as campus principals, curriculum and instruction director, campus teachers, campus counselors. The team will be led by the Director of Technology & Instructional Technology, Teacher perceptions of technology in the classroom, and RTI will be evaluated. The team will meet quarterly and provide data to district administrators. Continued monitoring of student progress in academic areas will occur throughout the year.

Upon the notification of the award, the Director of Technology will initially inform all campus administrators and district administrators of the project activities, roles and responsibilities of all participants, establish communication methods, and distribute the grant timeline. In order to keep all program participants informed, twice a year, the Director of Technology will hold a meeting with campus technology designees and administrators. At this time, any data results collected will be discussed in addition to current campus needs.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

To ensure that the program will continue after the grant period, campus and technology staff will work with the PPISD district administration and finance office to identify supplemental funding sources to sustain the program over the long term. PPISD plans for sustainability will include an examination of what this grant initiative is trying to sustain, barriers that prevent the initiative for accomplishing goals, fiscal constraints and resources, and the development of a sustainability plan.

The sustainability plan includes an active and careful examination of the following approaches to seek effective and long-term avenues to ensure that the program continues beyond the grant period: 1) making better use of existing resources; 2) maximizing Federal and local revenue; and 3) seeking public-private partners.

Director of Technology will oversee adherence to all policies and procedures relating to the following:

- Curriculum redesign to incorporate new technology and electronic instructional materials.
- Classroom instructional strategies that include student devices for learning at school and at home.
- Policies to address the use of technology to support school and home use.
- Professional development goals and activities that incorporate the use of technology for instruction and learning opportunities; in-class model teaching to occur.
- Electronic instructional materials in lieu of traditional print instructional materials.
- A process for auditing and revising technology integrated curriculum and training teachers on implementation.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Process Evaluation: Documentation of project activities and participants.	1.	Number of students participating in lending program.
		2.	Training provided to teachers and students, meetings with appropriate stakeholders (parents, students, administrators).
		3.	Examine district's Acceptable Use Policy and parent/student agreements.
2.	Process Evaluation: Student use/participation in technology lending program.	1.	Study logs of student access to lending program.
		2.	Review districts plan and procedure for lending technology.
		3.	Verify access of technology lending program to all socio-eco backgrounds.
3.	Quantitative: Student/parent/teacher surveys	1.	75% of students express their learning and education are enhanced by access to the technology lending program.
		2.	80% of teachers state that student engagement has improved through the use of the technology lending program.
		3.	70% of teachers state that ICT (instructional computing technology) allows students to be more creative and imaginative.
4.	Qualitative: Debriefing sessions to discuss technology and staff feedback.	1.	Collective anecdotal notes from walkthrough observations of principals, teachers, and technology director.
		2.	Schedule meetings for technology lending program.
		3.	Review notes and discuss feedback.
5.	Product Evaluation: Evidence of increase in student academic scores on classwork and state tests.	1.	Evaluate student records.
		2.	Review student state test scores.
		3.	Teacher lesson plans reflecting use of electronic instructional materials.

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

PPISD 2018-2019 school year marks the third year of the Linked to Learning, L2L, (1:1) program. As computers are frequently used, damaged, or lost, the district is seeing a need to purchase more computers for student use in the L2L program. The program has offered teachers opportunity to utilize technology in the classroom. As more teachers have had time to develop lesson plans, participate in technology based learning workshops, and broaden their pedagogy to include technology based materials the computer usage is daily and in most classes. The computers are approaching their life cycle and will need to be replaced. New computers will need to be purchased for incoming students and students entering the L2L laptop lending program. The lending grant will afford PPISD the opportunity to not only purchase more laptops to continue and expand the program but also offer mobile hotspots for students to use, at home, for learning through technology and project based curriculum.

In the Linked to Learning program parents are afforded the opportunity to check out a district owned computer for their students educational use. PPISD equips the laptop with software needed to participate in technology driven lessons assigned in all classes. Parents and students are required to sign an Acceptable Use Policy, Google Account Agreement Form, and agree to monitor student use at home for proper digital citizenship. Guidelines and expectation regarding the use of technology are outlined in the L2L handbooks.

Electronic device recovery program has been developed. Campus technology designees, as well as, campus administrators have been trained on the protocol for submitting devices for repair or submitting devices for inventory removal due to theft, loss, or damage beyond repair. PPISD is working in concert with Pilot Point Police department to submit incident reports for equipment insurance claims.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our mission in Pilot Point ISD is to engage and encourage students and staff every day through meaningful work in a safe and caring environment. This is a 21st Century environment where technology, in the form of digital tools and resources are powerful tools we must use to create opportunities for the acceleration of teaching and learning.

Pilot Point ISD's learning goals are based on research-based and new 21st Century learning practices to create an environment that is student-centered, personalized, relevant, social and not confined to the school building or traditional school day. Our District Goals are focused on student mastery of the Texas Essential Knowledge and Skills (TEKS) and incorporate the learning experiences necessary to acquire the skills of communication, collaboration, problem-solving, creativity, and good citizenship. We believe that all students must have access to powerful learning opportunities enabled by technology, to be prepared for college, career, and a life of personal citizenship and responsibility. PPISD promotes an atmosphere that fosters a love for life-long learning. The technology lending program will afford students of PPISD access and the use of powerful learning resources that include equipment and digital learning materials leading to a greater mastery of the TEKS and 21st Century skills. Our students who cannot afford to provide their own digital devices benefit greatly from the PPISD L2L program. This program provides equality by diminishing the digital divide among our student population. Our district professional learning goals include modules that incorporate the most effective use of technology tools and learning. A collaborative collection of technology-driven lesson plans has been initiated and will continue as the program expands.

Our district leaders exhibit ongoing dedication to student-centered learning that includes immersion in a 21st learning environment that is democratic and steeped in the acquisition of digital citizenship skills. It is the goal of Pilot Point ISD that all students exit upon graduation with skills that prepare them for the world outside of their public education experience.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Pilot Point ISD has worked with T-Mobile to acquire hotspot units (4G Internet devices) via a grant awarded to the district for 4G equipment. T-Mobile awarded 70 Alcatel Linkzone MW41TM 4G LTE hotspot devices to PPISD. Currently PPISD is working in concert with T-Mobile to route the hotspots through our firewall to ensure CIPA compliance. At the conclusion of this procedure, students will have the opportunity to check them out through their campus library to take home overnight for educational use. These hotspot devices are small in size and are user friendly. The hotspots coupled with laptops provided to students in a one-one capacity will enable students to access the Internet for educational purposes outside the walls of their home campus in any capacity. Services tests have been performed prior to the receipt of the hotspots to ensure students will have ample connectivity in their home area that is within the PPISD boundaries.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

It is the goal of Pilot Point ISD that our students master the Texas Essential Knowledge and Skills standards. These standards have a major emphasis on higher-order thinking skills and the ability to solve complex problems. PPISD teacher provide learning environments that are student-centered, interactive and cognitive (rigorous and reflective) with carefully calibrated instructional structures and strategies that include student supports and data monitoring.

Learning expectations are clearly articulated to our students and authentic student tasks/products are critical. Students partner with teachers to continuously monitor and give feedback throughout the process of learning and applying new concepts and skills. With the Linked to Learning program it is the goal that students be able to access information, communicate and collaborate at any time -their learning is not tied to the traditional school day.

Personalized interventions support students in need of targeted assistance to achieve positive learning outcomes and master learning objectives. Our campuses strive to provide access to high quality digital learning tools and resources coupled with deep instructional pedagogies to accelerate students' mastery of the TEKS and citizenship skills. The district has provided additional tools and resources for campus use and has a one-one policy in place, however we still have students without a device or internet access at home for 24/7 learning.

The Technology Lending Program would allow these students to participate in the classroom LMS (Learning Management Systems) to access assignments and participate in online discussions with real-time feedback encouraging ownership of learning. These students would have access to and use electronic instructional materials. These students could participate in on line classes (both for original and credit recovery). Students would have technology and internet access for research and projects. Our campus teachers allow students to use technology in class for information acquisition, collaboration, communication, creation, formative assessment, and remediation. Blended learning environments allow for flipped learning, classroom stations, and small group instruction. Ensuring that each student has a laptop and access to checkout a mobile hotspot for home use diminishes the digital divide affording all students the opportunity for success and mastery of content and digital citizenship.

Our campuses promote a culture of learning and support. Together teachers design learning experiences, analyze student data, and work to sharpen the art of teaching. Our educators take part in proficient learning encounters that encourage profound learning quickened by the utilization of innovation in instructing and learning. Increased professional learning will be targeted to accompany and increase participation in our Linked to Learning technology driven learning.

Our campus libraries are collaborative partners with our teachers. The campus librarian facilitates digital citizenship curriculum/activities, designs instructional activities that include electronic resources/information literacy skills, and provides on campus technology professional learning. A pool of technology driven lessons has been created for teacher use in addition to the opportunity for district wide collaboration and sharing of lessons created by our teachers. Our libraries facilitate all campus equipment check-out. They also work very closely with the administration and the Director of technology to identify students who need to check-out 4G hotspot technology for at-home use.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

During August 2017, PPISD utilized erate funds to expand its technology infrastructure. New switches with higher functioning capacity were installed at all campuses. Access points were expanded from only hallway access to placing an access point in every classroom. Our bandwidth was expanded from 100Mbps download to 200Mbps. Currently, we are working with Region XI to participate in the Region XI Fiber Project to expand our Internet speed to 10Gb download speed. This will support our district during its expected growth over the next 5-10 years. A new router/firewall was installed as well as new backup system. During 2018 it was the goal of the technology department and the district as a whole to provide adequate connectivity to all students and staff. Currently we are pairing with erate to purchase four more switches for elementary, intermediate, and high school campuses.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 061-903

Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant will be divided among campuses according to population. Equal monies per student will utilized to purchase equipment and services needed for equipment (e.g. insurance and mobile service). Grant will be monitored and audited by district Director of Technology and Chief Financial Officer followed by Superintendent and Assistant Superintendent to ensure proper spending and purchasing according to TEA and Edgar guideline and requirements.

Check-Out and Check-In Process: Each campus has a technology designee. This designee is in charge of equipment check-in and check-out of all equipment. All equipment is barcoded and a master inventory is kept on file in the district technology department. Technology designee checks out equipment using the barcode and datat table. Repairs are noted on inventory sheet and a work order is submitted through a portal specifically designated for student equipment. Random inventory checks are performed throughout the year, as well as, at the end of the year when equipment is collected. Students are not allowed to take equipment home over the summer break. It is at this time that technology department prepares laptop for the use of the student in the upcoming year. Each computer is assigned to a student in a manner in which the returning student receives the same computer each year.

Each year parents and students are required to complete a District Technology Checkout Agreement, Google Apps Agreement, and Acceptable Use Policy, which provides that the student and the parents/guardians agree not to misuse the equipment and instead use it in an environment that promotes the safe and protected use of the equipment. In addition, parents and student have access to the guidelines and expectations regarding the use of technology as they are posted on the district website.

Students who submit a device for repair have the option of checking out a borrowed device "hotswap" in the interim while their device is being repaired. Students that lose or damage their device beyond repair are required to file an incident with the campus SRO, complete an incident report. Following these steps the campus technology designee completes a work ticket through the student work ticket portal, attaches all required documents and completes an inventory removal form. At that time the device is removed from inventory.

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